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**RULES SUPPLEMENT TO PART-I
EXTRAORDINARY**

OF

**THE TELANGANA GAZETTE
PUBLISHED BY AUTHORITY**

No. 60] HYDERABAD, MONDAY, DECEMBER 28, 2015.

NOTIFICATIONS BY GOVERNMENT

—X—

TELANGANA STATE PUBLIC SERVICE COMMISSION

THE CONSTITUTION OF INDIA

Part IV

CHAPTER II

PUBLIC SERVICE COMMISSIONS

Letter No. 550/Admn-II/2015, dt: 23/12/2015.

Public Service Commissions for the Union and for the States

315. (1) Subject to the provisions of this article, there shall be a Public Service Commission for the Union and a Public Service Commission for each State.

(2) Two or more States may agree that there shall be one Public Service Commission for that group of States, and if a resolution to that effect is passed by the House or, where there are two Houses, by each House of the Legislature of each of those States, Parliament may by law provide for the appointment of a Joint State Public Service Commission (referred to in this Chapter as Joint Commission) to serve the needs of those States.

[1]

G-589/1.

(3) Any such law as aforesaid may contain such incidental and consequential provisions as may be necessary or desirable for giving effect to the purposes of the law.

(4) The Public Service Commission for the Union, if requested so to do by the Governor of a State, may, with the approval of the President, agree to serve all or any of the needs of the State.

(5) References in this Constitution to the Union Public Service Commission or a State Public Service Commission shall, unless the context otherwise requires, be construed as references to the Commission serving the needs of the Union or, as the case may be, the State as respects the particular matter in question.

Appointment and term of office of members

316. (1) The Chairman and other members of a Public Service Commission shall be appointed, in the case of the Union Commission or a Joint Commission, by the President, and in the case of State Commission, by the Governor of the State:

Provided that as nearly as may be one-half of the members of every Public Service Commission shall be persons who at the dates of their respective appointments have held office for at least ten years either under the Government of India or under the Government of State, and in computing the said period of ten years any period before the commencement of this Constitution during which a person has held office under the Crown in India or under the Government of an Indian State shall be included.

[(1A) If the office of the Chairman of the Commission becomes vacant or if any such Chairman is by reason of absence or for any other reason unable to perform the duties of his office, those duties shall, until some person appointed under clause (1) to the vacant office has entered on the duties thereof or, as the case may be, until the Chairman has resumed his duties, be performed by such one of the other members of the Commission as the President, in the case of the Union Public Service Commission or a Joint Commission, and the Governor of the State in the case of a State Commission, may appoint for the purpose].

(2) A member of a Public Service Commission shall hold office for a term of six years from the date on which he enters upon his office or until he attains, in the case of the Union Commission, the age of sixty five years, and in the

case of a State Commission or a Joint Commission the age of sixty two years, whichever is earlier:

Provided that --

a) a member of a Public Service Commission may, writing under his hand addressed, in the case of the Union Commission or a Joint Commission, to the President, and in the case of a State Commission, to the Governor of the State, resign his office;

(b) a member of a Public Service Commission may be removed from his office in the manner provided in clause (1) or clause (3) of article 317

(3) A person who holds office as a member of a Public Service Commission shall, on the expiration of his term of office, be ineligible for re-appointment to that office.

Removal and suspension of a member of a Public Service Commission

317. (1) Subject to the provisions of clause (3), the Chairman or any other member of a Public Service Commission shall only be removed from his office by order of the President on the ground of misbehavior after the Supreme Court, on reference being made to it by the President, has, on inquiry held in accordance with the procedure prescribed in that behalf under article 145, reported that the Chairman or such other member, as the case may be, ought on any such ground to be removed.

(2) The President, in the case of the Union Commission or a Joint Commission, and the Governor, in the case of a State Commission, may suspend from office the Chairman or any other member of the Commission in respect of whom a reference has been made to the Supreme Court under clause (1) until the President has passed orders on receipt of the report of the Supreme Court on such reference.

(3) Notwithstanding anything in clause (1), the President may by order removed from office the Chairman or any other Member of a Public Service Commission if the Chairman, or such other member, as the case may be, —

(a) is adjudged an insolvent; or

(b) engages during his term of office in any paid employment outside the duties of his office; or

(c) is, in the opinion of the President, unfit to continue in office by reason of infirmity of mind or body.

(4) If the Chairman or any other member of a Public Service Commission is or becomes in any way concerned or interested in any contract or agreement made by or on behalf of the Government of India or the Government of a State or participates in any way in the profit thereof or in any benefit or emolument arising there from otherwise than as a member and in common with the other members of an incorporated company, he shall, for the purposes of clause (1) be deemed to be guilty of misbehaviour.

Power to make regulations as to conditions of service of members and staff of the Commission

318. In the case of the Union Commission or a Joint Commission, the President and, in the case of a State Commission, the Governor of the State may by regulations –

(a) determine the number of members of the Commission and their conditions of service; and

(b) make provision with respect to the number of members of the staff of the Commission and their conditions of service:

Provided that the conditions of service of a member of a Public Service Commission shall not be varied to his disadvantage after his appointment. Prohibition as to the holding of offices by members of Commission on ceasing to be such members

319. On ceasing to hold office –

(a) the Chairman of the Union Public Service Commission shall be ineligible for further employment either under the Government of India or under the Government of a State;

(b) the Chairman of a State Public Service Commission shall be eligible for appointment as the Chairman or any other member of the Union Public Service Commission or as the Chairman of any other State Public Service Commission, but not for any other employment either under the Government of India or under the Government of a State;

(c) a member other than the Chairman of the Union Public Service Commission shall be eligible for appointment as the Chairman of the Union Public Service Commission or as the Chairman of a State Public Service Commission, but

not for any other employment either under the Government of India or under the Government of a State;

(d) a member other than the Chairman of a State Public Service Commission shall be eligible for appointment as the Chairman or any other member of the Union Public Service Commission or as the Chairman of that or any other State Public Service Commission, but not for any other employment either under the Government of India or under the Government of a State.

Functions of Public Service Commissions.

320. (1) It shall be the duty of the Union and the State Public Service Commissions to conduct examinations for appointments to the services of the Union and the services of the State respectively.

(2) It shall also be the duty of the Union Public Service Commission, if requested by any two or more States so to do, to assist those States in framing and operating schemes of joint recruitment for any services for which candidates possessing special qualifications are required.

(3) The Union Public Service Commission or the State Public Service Commission, as the case may be, shall be consulted –

(a) on all matters relating to methods of recruitment to civil services and for civil posts.

(b) on the principles to be followed in making appointments to civil services and posts and in making promotions and transfers from one service to another and on the suitability of candidates for such appointments, promotions or transfers.

(c) on all disciplinary matters affecting a person serving under the Government of India or the Government of a State in a civil capacity, including memorials or petitions relating to such matters;

(d) on any claim by or in respect of a person who is serving or has served under the Government of India or the Government of a State or under the Crown in India or under the Government of an Indian State, in a civil capacity, that any costs incurred by him in defending legal proceedings instituted against him in respect of acts done or purporting to be done in the execution of his duty should be paid out of the Consolidated Fund of India, or, as the case may be, out of the Consolidated Fund of the State;

(e) on any claim for the award of a pension in respect of injuries sustained by a person while serving under the Government of India or the Government of State or under the Crown in India or under the Government of an Indian State, in a civil capacity, and any question as to the amount of any such award, and it shall be the duty of a Public Service Commission to advise on any matter so referred to them and on any other matter which the President, or, as the case may be, the Governor of the State may refer to them:

Provided that the President as respects the all-India services and also as respects other services and posts in connection with the affairs of the Union, and the Governor, as respects other services and posts in connection with the affairs of a State, may make regulations specifying the matters in which either generally, or in any particular class of case or in any particular circumstances, it shall not be necessary for a Public Service Commission to be consulted.

(4) Nothing in clause (3) shall require a Public Service Commission to be consulted as respects the manner in which any provision referred to in clause (4) of Article 16 may be made or as respects the manner in which effect may be given to the provisions of article 335.

(5) All regulations made under the proviso to clause (3) by the President or the Governor of a State shall be laid for not less than fourteen days before each House of Parliament or the House or each House of the Legislature of the State, as the case may be, as soon as possible after they are made, and shall be subject to such modifications, whether by way of repeal or amendment, as both Houses of Parliament or the House or both Houses of the Legislature of the State may make during the session in which they are so laid.

Power to extend functions of Public Service Commission

321. An Act made by Parliament or, as the case may be, the Legislature of a State may provide for the exercise of additional functions by the Union Public Service Commission or the State Public Service Commission as respects the services of the Union or the State and also as respects the services of any local authority or other body corporate constituted by law or of any Public institution.

Expenses of Public Service Commissions

322. The expenses of the Union or a State Public Service Commission, including any salaries, allowances and pensions payable to or in respect of the members

or staff of the Commission, shall be charged on the Consolidated Fund of India or, as the case may be, the Consolidated Fund of the State.

Reports of Public Service Commission

323. (1) It shall be the duty of the Union Commission to present annually to the President a report as to the work done by the Commission and on receipt of such report the President shall cause a copy thereof together with a memorandum explaining, as respects the cases. If any, where the advice of the Commission was not accepted, the reasons for such non-acceptance to be laid before each House of Parliament.

(2) It shall be the duty of a State Commission to present annually to the Governor of the State a report as to the work done by the Commission, and it shall be the duty of a Joint Commission to present annually to the Governor of each of the States the needs of which are served by the Joint Commission a report as to the work done by the Commission in relation to that State, and in either case the Governor shall, on receipt of such report, cause a copy thereof together with a memorandum explaining, as respect the cases, if any, where the advice of the Commission was not accepted, the reasons for such non-acceptance to be laid before the Legislature of the State.

**Telangana State Public Service Commission
Rules of Procedure**

The Telangana State Public Service Commission hereby makes the following Rules regulating its procedures in relation to performance of its functions in supersession of the Rules applicable under section 101 of the Andhra Pradesh State Reorganisation Act 2014.

TITLE

Rule 1 : These Rules shall be called the Telangana State Public Service Commission Rules of Procedure and shall come into force on and from _____

DEFINITIONS

Rule 2 : In these Rules

- (i) 'Commission' means Telangana State Public Service Commission.
- (ii) 'Member' means a Member of the Commission and includes the Chairman thereof.
- (iii) Merit list means the list of candidates arranged in the order of merit.
- (iv) Selection list means the list of candidates approved/ selected by the Commission equal to the number of vacancies only including those for the reserved communities/categories notified by the Unit Officers/ Government.

PROCEDURES IN REGARD TO RECRUITMENTS

A. Direct Recruitment

Rule 3 : Where any Competitive examination is to be conducted by the Commission for the purpose of direct recruitment to a State or Subordinate Service, the Commission shall

- (i) announce-
 - (a) the number of vacancies to any category of posts equal to the no. of actual vacancies reported by the Appointing Authority concerned and invite applications;
 - (b) the conditions of admission to the examination;

- (c) The Commission may conduct all or any one or more of the following examinations to assess the merits of candidates considered for recruitment to a service or post;
 - (i) Written Examination.
 - (ii) Online Examination
 - (iii) Practical Test.
 - (iv) Physical Efficiency Test.
 - (v) Oral Test (Interview) including Walk-in Interview.
 - (vi) Any other test or examination, which the Commission may deem, fit to hold.
- (d) the subjects, schemes or syllabi of the examination;
 - (ii) make necessary arrangements for the conduct of the examination;
 - (iii) constitute where necessary, Interview Boards for interviewing candidates selected for such interview with one or more Members of the Commission;

Note 1:- In the case of recruitment to any State Service, the Selection Board or Boards shall consists of not less than two Members and in case of recruitment to any subordinate service the Commission may decide to constitute Single Member Selection Board as and when it is considered necessary.

Note 2:- Chairman shall preside over in all Interview Boards whenever he is associated and when two or more Members are associated, the Senior most Member shall preside.

(iv) invite, whenever it considers necessary, any University Professor or Professors or any other person or persons with expert knowledge in particular subjects, to be on its Interview Board. Such advisers may take part in the deliberations of the Commission and help the Commission in grading the candidates, but shall not be entitled to award marks;

(v) invite the Head of the Department concerned to be present or nominate an officer ordinarily of a rank immediately below the Head of the Department

to be present at such interview; and the person present may take part in the deliberations of the Commission but shall not be entitled to award marks;

(vi) Provided also that for the interview of candidates for selection to district level posts which are common to more than one department, the District Collector of the area in which the interview is conducted or his nominee shall be invited, instead of the Head of Department.

(vii) The deliberations of the Commission at the interview of candidates including award of marks to the candidates shall be kept secret and this rule shall be binding on the Head of Departments or their representatives or other experts who are present at the interview.

(viii) It shall be the duty of the Heads of Departments, their nominees and other experts to be present at the interview at the appointed time in response to the invitation of the Commission and to co-operate with the Commission in the fair conduct of selection.

(ix) The Commission shall

- (a) arrange the candidates selected by it in the order of merit.
- (b) announce the results on the notice board and website of the Commission;
- (c) forward the list of candidates selected to the appointing authority, simultaneously communicating the result to the successful candidates and releasing the notification to be published in the Telangana State Gazette.
- (d) revaluation of Answer sheets shall not be entertained under any circumstances. However, recounting of marks will be considered within 15 (fifteen) days from the date of publication of results.

(x) Notwithstanding anything contained in these rules the Commission may in consultation with the Government adopt for purposes of recruitment in any particular cases or class of cases a special procedure as more appropriate than the one prescribed in any of these rules.

(xi) A decision as to the following shall be taken by the Commission in respect of all selections made by them.

- (i) Whether any candidate possesses the prescribed qualifications for the post;

- (ii) the basis on which the marks should be awarded;
- (iii) the minimum of marks for inclusion in the selection list;
- (iv) the manner in which the practical examination, physical efficiency test or any other test or examination is to be conducted.
- (v) any other matter incidental to the selection.

(xii) Candidates who are found guilty of the following items of misconduct shall be liable for disqualification for being considered for a particular post or department from applying to the Commission either permanently or for any period or the invalidation of their answer scripts or products in a written practical test or the initiation of criminal or other proceedings against them or recommend to Appointing Authority for their removal or dismissal from office or the ordering of any other disciplinary action against them if they have already been appointed, or any one or more of the above.

(i) Any attempt by or on behalf of candidates applying for selection by the Commission to influence the Chairman or any Member of the Commission or the Experts or Examiners who assist the Commission or to canvass support for their selection.

(ii) Any attempt to influence the staff of the office of the Commission to do any undue favour to them or to divulge any information which is to be kept secret until it is officially released under the Orders of the Commission.

(iii) Making any false allegation through print, electronic, digital and social media including intimidation by way of demonstration, raising slogans against the Chairman or any other Member of the Commission or any Expert or Examiner who assists the Commission or any Staff member of the Commission in connection with a selection.

(iv) Making of any false statement in the application Form or its Annexure or any document produced in connection with a selection or suppression of any material fact relevant to the selection from the Commission.

(v) Production of any false or tampered document before the Commission or the tampering with any document produced before the Commission in connection with a selection after their production.

(vi) Any attempt to prefer any false complaint before the Commission about a rival candidate in a selection.

(vii) Any improper behavior in connection with any interview or examination held by the Commission.

(viii) Tampering with any answer book in an Examination conducted by the Commission or writing anything in such answer book in any manner which in the opinion of the Commission would lead to the identification of the candidate against the instructions contained in the answer book.

(ix) Any other conduct which, in the opinion of the Commission is likely to affect the fair and just selection of candidates by the Commission.

Rule 4: Where a direct recruitment is to be made by selection, i.e., after interview only, and where the number of qualified applicants is unduly large having regard to the actual number of vacancies available, the Commission may restrict the number of candidates to be called for interview to such extent as it may deem fit. Such shortlisting may be done by the Commission either by holding a written test or on the basis of preferential or higher qualifications and experience and after taking into account the requirements with reference to the Rules 22, 22-A of the General Rules for State and Subordinate Services and the Rule of reservation in favour of local candidates where they are applicable.

Note: 1. Where preferential qualification is prescribed for a post, the selection list relating to it shall be prepared in the manner stated below:-

(i) In cases where minimum qualification is prescribed with the condition that candidates with certain additional qualification will be preferred, the Commission shall prepare only one selection list. Separate marks shall not be awarded for the preferential qualification. Between two candidates scoring the same number of marks at the written test/practical test or interview or both the candidates possessing the preferential qualifications shall be ranked above the candidate securing the same number of marks and not having the preferential qualification.

Rule 5: In the exercise of the functions under clause (3) of Article 320 of the constitution of India, the Commission shall observe the rules made by the State Government regarding the constitution of or recruitment to the State or Subordinate Services concerned.

Rule 6: The list of candidates approved/ selected by the Commission shall be equal to the number of vacancies only including those for reserved communities/categories notified by the unit Officers /Government. The fallout

vacancies if any due to relinquishment and non-joining etc., of selected candidates shall be notified in the next recruitment.

(Sub: G.O.Ms.No.81, G.A.(Ser-A) Dept., dt.22/02/1997, w.e.f. 17/06/1997)

(Sub: G.O.Ms.No.544, G.A. (Ser-A) Dept., dt.04/12/1998)

B. Recruitment by Transfer/Promotion

Rule 7: Where recruitment to a State Service is made either by transfer from a Subordinate Service from which such recruitment is normally made or by promotion from such of the first gazetted categories as are specified in the Third Schedule of the A.P. Public Employment (Organisation of Local Cadres and Regulation of Direct Recruitment) Order, 1975 to the next higher gazetted category whichever is applicable under the A.P. State Reorganisation Act 2014 and subject to the provisions of the TSPSC Regulations, 2014.

The Commission shall:

- (i) consider the claims of as many candidates eligible in its opinion for such transfer or promotion as it may consider necessary, together with any recommendations made by the Head of the Department; and
- (ii) forward to the appointing authority a list arranged in order of merit consisting of such number, as such authority may fix, of the candidates whom the Commission considers suitable for appointment.

DISCIPLINARY ACTION CASES, RULE, ETC.

Rule 8: The procedure with respect to the disciplinary cases, Rules and other matters referred to the Commission and the concurrence of the commission for temporary appointments shall be governed by the relevant chapters of Office Manual.

The procedure with regard to conduct of Departmental Tests, Half yearly Examinations for I.A.S. and I.P.S. and I.F.S. Probationary Officers and proficiency Test for All India Service officers and for admission to RIMC., Dehra-Dun, shall be governed by the relevant Chapters of the Office Manual of the Commission.

DEPARTMENTAL TESTS

Rule 9: When any examination is to be held to test the proficiency of Government Servants in the subject prescribed for Departmental Test and

Half Yearly Examinations for I.A.S. and I.P.S. and I.F.S. Probation Officers and Proficiency Test for All India Service Officers, the Commission shall

- (i) advise in regard to the prescribing of
 - (a) the conditions of admission to the examination;
 - (b) the syllabus of the examination; and
 - (c) the percentage of marks to be obtained for passing the examination;
- (ii) Make arrangements for the conduct of the examination; and
- (iii) Publish the results on the notice board of the Commission, website of the Commission and in the Telangana State Gazette.

MEETINGS

Rule 10:. The Programme of the Commission drawn up from time to time shall be deemed to be the notice for the meetings of the Commission provided that the Commission may meet at any time to transact urgent business. The agenda for a meeting shall be decided by the Chairman.

‘Provided that in the normal course, the Commission will have their sitting for purposes other than interview of candidates, at least twice in a month. The first sitting shall be in the first week of every month. The second sitting will be in the 3rd week of every month.

Rule 11 A: Every meeting of the Commission shall be presided over by the Chairman or in his absence by the Member appointed under Rule 16 to exercise the powers of the Chairman. The quorum for a meeting of the Commission shall be three of whom one shall be the Chairman or a Member appointed to exercise powers of the Chairman.

Rule 11 B: The quorum for a meeting of the Commission shall be three, but any business at a meeting may be adjourned by the Commission for reasons to be recorded.

Rule 12: The Secretary shall place before the Commission all matters which it has to decide along with the subjects suggested by the Members with agenda notes, wherever necessary. The agenda and notes shall be circulated to the Chairman and Members of the Commission at least one day in advance.

Rule 13: Every question at a meeting of the Commission shall be determined by a majority of the votes of the Members present and voting on the question,

and in case of an equal division of votes, the Chairman shall have a second or casting vote.

Rule 14: All decisions of the Commission shall be recorded in such manner as the Commission may direct. It shall be open to any member who dissents from a decision to record his dissent and if he thinks fit, also his reasons for such dissent.

Rule 15: If the Chairman is unable to be present at a meeting of the Commission he may authorize any one of the Members available to act for him and the Member so appointed shall have all the powers of the Chairman at that meeting.

Provided that unless the Chairman otherwise directs, no action shall be taken upon any decision arrived at in a meeting at which he was not present until he has been informed of such decision and upon being so informed, he may direct that any such decision shall be re-considered at a meeting at which he is present.

ALLOCATION OF BUSINESS AMONG MEMBERS

Rule 16: The various items of the work of the Commission shall be allocated to Members by the Chairman as indicated in the Annexure. Any matter not covered in the Annexure may also be allocated to one or more Members by the Chairman. Notwithstanding any allocation made in the Annexure, Chairman may, in any particular case, direct that the matter be placed before all the Members of the Commission for the decision.

Rule 17: The decisions of any Sub-Committee to which powers have been allocated under Rule 16 shall be reported to the Commission. Lists of such cases shall be prepared and circulated by the Secretary to the Chairman and the Members at least one day prior to each meeting of the Commission.

Rule 18: The Chairman, in his absence, may authorize any of the Members to deal with any urgent matter within the purview of the Commission but appearing to him to require immediate action. Such action shall be reported by the Secretary to the Commission immediately.

GENERAL

Rule 19: The Commission may, at any time, call for any record, report or information which may in its opinion be necessary to enable it to discharge its functions, from the State Government or from any head of a department or

other authority subordinate to the State Government; and such record, report or information shall be furnished to the Commission without any delay by the State Government or authority concerned unless the Governor certifies that the same-

- (a) cannot be furnished without undue labour; or
- (b) should be withheld in the public interest.

Rule 20 (a) : Whenever the Commission is required to give advice or to forward proposals to, or to be consulted by any authority, the decision of the Commission shall be communicated in a letter approved by the Secretary, Additional Secretary or the Deputy Secretary concerned.

(b): “ The Commission shall have the power to correct any clerical, typographical, arithmetical or other mistakes in the merit list, selected lists etc. or errors arising therein from any accidental slip or omission at any time, either on its own motion or on the application of any of the parties concerned.

ANNUAL REPORT

Rule 21: The Commission shall present to the State Government by 1st October of every year a report of its proceedings during the proceeding financial year.

REGULATION OF MATTERS NOT INCLUDED

Rule 22: In any matter for which no specific provision is made in these rules the Commission may regulate its proceedings in such manner as it decides.

Rule-23: The Rules of Procedure applicable under Section 101 of the Andhra Pradesh State Reorganisation Act are hereby repealed- Such repeal shall not affect the previous operation of the said rules, notifications and orders or anything done or any action taken there under.

(a) Any proceedings under the said rules, notifications or orders pending at the commencement of these rules shall be continued and disposed of as far as may be in accordance with the provisions of these Rules.

Rule 24: Amendment:- The Commission shall be competent to make any amendment to these rules with the concurrence of the Government.

Rule 25: Savings:- Nothing contained in these rules shall be deemed to limit or affect the power of the Commission to make such orders as may be necessary to give effect to any of the provisions of the Constitution of India or for the proper discharge of the functions of the Commission.

Provided that no such order, which has an over-riding effect on, the provisions contained in of these rules shall be made by the Commission without the prior concurrence of the Government.

Provided further that where these rules are repugnant to the Regulations of the Commission as well as the orders issued by the Government, from time to time, in this regard, shall prevail over these Rules of procedure.

ANNEXURE**(Rule 16)****Statement showing allocation of business among chairman and members of the Commission**

Functions	Allocations
(1)	(2)
1. Administration	Chairman(during Chairman's absence on leave or tour the senior most Member present)
2. Co-ordination of Commission's work	Chairman
3. Matters not specifically allotted to Members	Chairman
4. Conferences of Chairman, Public Service Commissions and correspondence with Union Public Service "Commission for State Public Service Commissions on important matters of policy	Chairman
5. Selection of Advisers for Interview Boards and constitution of Interview Boards.	Chairman
6. Examination Rules including schemes of examination and syllabus	Chairman and One Member
7. Creation of centers and physical arrangements	Chairman and One Member
8. Appeals from candidates whose applications are rejected	Member incharge of the recruitment.
9. Appointment of Examiners and Moderators	Chairman/ Chairman and one Member
10. Approval and printing of Question papers	Chairman
11. Preparation of guidelines, manuals, etc.	Chairman and one Member
12. Scoring and Scaling/moderation	Chairman and one Member

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|-----|---------------------------------------------------------------------------------------------------------------------|-------------------------|
| 13. | Matters pertaining to recruitments, qualifications, scrutiny etc., | Chairman and one Member |
| 14. | Preparation of Annual Report | Chairman and one Member |
| 15. | Approval of Rules, concurrence of temporary appointments and reallotment under State and Subordinate Services Rules | Sub-Committee |
| 16. | Disciplinary cases and fixation of inter-se Seniority in Judicial and other Services | Sub-Committee |
| 17. | Departmental Tests and recruitment by transfer | Sub-Committee |
| 18. | Approval of Counter-affidavits | Sub-Committee |
| 19. | System Development and other work pertaining to technical aspects of Data Processing | Chairman and one Member |
| 20. | Individual Recruitment | One Member |
- The following functions shall be discharged by the full Commission :**
1. Calling of candidates for interviews
 2. Approval of Results examinations and selections from valid lists.
 3. Cases when there is disagreement among Members.
 4. Proposals for amendments to Telangana State Public Service Commission regulations.
 5. Proposals for exclusion from Commission's purview of extension of function of the Commission.
 6. Approval of Annual Report of the Commission
 7. Recognition of Qualifications.

The decision of the Member of the Committee shall be communicated to the Chairman before action is taken. The Chairman may thereupon direct that such decision shall be referred to a meeting of the Commission for further consideration and decision; and where, no such direction is given by the Chairman, the decision of the member or the Committee shall be deemed to be the decision of the Commission.

23-12-2015,
Hyderabad.

(Sd/-),
Secretary,
TSPSC.